

**City of Bentley
Council Meeting Minutes
City Hall
150 S. Wichita Ave**

June 9th, 2022

Time: 7:30 PM

Mayor Tracy Pribbenow called the meeting to order at 7:30pm and led the Pledge of Allegiance.

Council Members Present: Mayor - Tracy Pribbenow, President - Toyia Bulla, Stan Ybarra, Shannon Koehn, Chris Chippeaux and absent James Roberts

City Staff Present: City Clerk Tamara Roberts, Dan Bliss- Public Works, Chief Tim Bryan Police Department, and Chief Jeremy Lee Fire Department

Toyia Bulla made a motion to approve the minutes from the May 26th, 2022, meeting as corrected, seconded by Chris Chippeaux, passed 4-0.

Toyia Bulla made a motion for approval of the bills, seconded by Stan Ybarra, passed 4-0.

During citizen comments, Terry Smith asked council for approval of street closure at Davidson Ave and Eagle St on June 11th, 2022, from 7am – 3pm for the auction of Baxter’s property. Mayor Tracy Pribbenow said this will be addressed under New Business.

Nikki Hix asked to get the full packet for each meeting as she is only receiving the agenda, claims reports and minutes reports. City Clerk Tamara Roberts will make sure to give her full packet as requested.

BFR CPA, LLC presented the 2021 Financial Report. Randy Ford stated that overall, the Financial Report of 2021 looked great. Randy Ford recommended the credit cards be checked in and out of the office with the City Clerk and an original receipt needs to be given when the credit card is given back to the City Clerk. Randy Ford stated that City Clerk Tamara Roberts was a very big help with all the reports needed and items requested. Toyia Bulla made a motion to accept the Financial Report 2021 by BFR CPA, LLC, seconded by Chris Chippeaux, passed 4-0.

City Clerk Tamara Roberts presented to governing body that for the week she will be gone June 21st – 24th if Shannon Catlin could sit in to cover the office with pay, but Toyia Bulla mentioned that she would do it for free. Shannon Koehn made a motion to allow Toyia Bulla to cover the office during the days the City Clerk Tamara Roberts will be gone, with no access to computers, digital files or discuss of any council business and no compensation, seconded by Chris Chippeaux, passed 3-0 with 1 abstention.

Dan Bliss said that he received another application for the public works position and that Chief Tim has completed a background check on the individual.

Dan Bliss stated that he spoke with Harlan Foraker concerning the vacant lot 317 E Ragan St. Extension of the water and sewer is estimated to cost around \$6,000 – \$8,000 dollars with all necessary permits, including permission from KDHE to extend the sewer main. Attorney Brad Jantz stated he recommends specials for the full cost, as the tax revenue on one lot would not overcome the cost of adding the utilities. Toyia Bulla made a motion to extend the cost of extending sewer and water lines to the property 317 E Ragan St. and if the property owners move forward, that cost will be passed on to the owner through a special assessment. Motion seconded by Shannon Koehn, passed 4-0.

Dan Bliss presented that another owner of a vacant lot would like to request a 5th wheel be allowed to let their kids live there for up to 1 year and connect water and sewer. The governing body agreed to deny this request.

Dan Bliss presented that Wilkes has set a new work date for the culvert at Phelps Ave and Eagle St for June 14th, 2022. Dan Bliss stated that he spoke to Max with Pearson Construction concerning the paving work on Midland, and they are looking to start toward the end of June.

Chief Tim Bryan presented that he does urge the council to get someone hired for back-up with municipal court to help City Clerk Tamara Roberts on the days that she does have appointments or needs a day off. Chief Tim Bryan stated that Tamara Roberts does a great job at taking on all the roles/duties in the office and court as well, but with getting a part-time it would help solve issues of office coverage as well. Chief Tim Bryan gave a report that the Police breakfast turned out great and raised a little over 600.00 dollars for the training and equipment for the volunteer reserve officers. Chief Tim Bryan gave thanks for all the help and donations that were given. Chief Tim Bryan stated that speaking with Attorney Brad Jantz on the Resolution 141, that he drafted a permit for the special event and doesn’t see any reason to denying it.

Fire Chief Jeremy Lee reported that they are on track to send 4 volunteers to the Symposium class in August. Fire Chief Jeremy Lee stated they sent Kayla Newman to Colwich to start the Fire Fighting 1 training. Fire Chief Jeremy

Lee stated they are on the list to host another KSFFA fire school in 2023, no dates set at this time. Fire Chief Jeremy Lee noted that the closure of the bridge on 151st Street would cause delayed response from Sedgwick County Fire Department. Fire Chief Jeremy Lee stated to have two people on-call would cost about \$17,000 dollars, based on other cities with \$50.00 compensation for every six hours on call. Fire Chief Jeremy Lee stated this would be for estimated time frame up to 12 weeks, Toyia Bulla asked if they have spoken to Fire Chief of Sedgwick County. Mayor Tracy Pribbenow stated that she will speak with our Sedgwick County Commissioner to further discuss the help with pay to have on call 24/7 fire volunteers while the bridge on 151st will be closed for repairs. (redundant – just stated)

City Attorney Brad Jantz presented the Resolution 141 for the exemption of alcohol consumption. Toyia Bulla made a motion to approve Resolution 141 for the exemption of alcohol consumption, seconded by Shannon Koehn, passed 4-0.

City Attorney Brad Jantz presented Resolution 142 for Issuance of Payment on warrants, drafts, and payroll. Toyia Bulla made a motion to approve Resolution 142, seconded by Shannon Koehn, passed 4-0.

City Attorney Brad Jantz updated council on the Max Dyer property at 310 Midland. The owners and encumbrance policy from Security Title cost increased from 160.00 dollars to 185.00 dollars. Toyia Bulla made a motion to increase the approval amount to 185.00 dollars, seconded by Chris Chippeaux, passed 4-0.

Mayor Tracy Pribbenow addressed the request to close a portion of Davidson Ave. near the intersection of Davidson at Eagle, for the Baxter auction. Toyia Bulla made a motion to approve the road closure at Davidson Ave and Eagle St for the Baxter's Auction on June 11th, 2022, from 7am – 3pm, seconded by Chris Chippeaux, passed 4-0.

Mayor Tracy Pribbenow asked for approval to go into Executive Session. Toyia Bulla made a motion to go into executive session until 9pm for non-elected personnel matters of non-elected Personnel K.S.A. 75-4319(b)(1) to include the mayor, council, and city attorney. Motion seconded by Shannon Koehn, passed 4-0. No binding action taken.

Shannon Koehn made a motion to adjourn the meeting at 9:05pm, seconded by Toyia Bulla, passed 4-0.