

**Bentley City Council Meeting  
Council Meeting Minutes  
Bentley City Hall  
150 S. Wichita Ave  
316-796-1799**

**January 13, 2022**

**CALL TO ORDER**

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The meeting of the governing body was called to order by Mayor Rex Satterthwaite, who participated via telephone, at 7:00 pm.

Pledge of Allegiance

**Council Members Present:** James Roberts, Toyia Bulla, Reba Lee, Chris Chippeaux, Stan Ybarra

**City Staff Present:** Deputy City Clerk Tamara Roberts, Darren Woodson Public Works, Dan Bliss Public Works, Chief of Police James T. Bryan, City Attorney Brad Jantz

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**1. CONSENT AGENDA**

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Toyia Bulla motion to approve consent agenda and approval of minutes with changes made for line items on the agenda, seconded by Reba Lee, passed 5-0.

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**2. ADJOURN Sine Die**

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**3. SEATING OF THE CURRENT COUNCIL MEMBERS AND MAYOR**

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**James Roberts – re-elected Council Member**

**Chris Chippeaux – re-elected Council Member**

**Tracy Pribbenow – elected Mayor**

**Reconvene from Sine Die with Mayor Pribbenow presiding**

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**4. COUNCIL REORGANIZATION AND RELATED MATTERS**

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A. Council President – Reba Lee nominated Toyia Bulla to serve as Council President. No other nominations were offered. James Roberts motion to approve Toyia Bulla to become the new council president, seconded by Reba Lee, passed 4-0, 1 abstained

B. Council meeting time – Tracy Pribbenow requested to have the time for council meetings to change from 7 pm to 7:30pm. Brad Jantz gave two new ordinances on the time change, he will get them corrected and sent back to the City Clerk to have them signed and published for next weeks paper. Toyia Bulla moved to approve the reviewed and corrected ordinance in the next sequential number and approve the mayor to sign, seconded by Reba Lee, passed 5-0.

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**5. CREDIT CARDS**

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Toyia Bulla would like for staff to look into getting Debit Cards versus Credit Cards for each Department Head, provided that credit limits can be set for each card. This would simplify the bookkeeping and allow each department to keep track of when they are reaching their limit. Toyia Bulla would like staff to present at the next council meeting.

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## **6. AUDITOR DISCUSSION**

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Brad Jantz presented 2 different audit proposals from Loyd Group LLC and Knudsen Monroe & Company LLC. The Bussy Ford and Reimer proposal was also presented. This is tabled till next council meeting for further discussion so that council members have adequate time to review each proposal.

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## **7. STAFF REPORTS**

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A. Police Department- Chief Tim Bryan presented his report for the month of December, which was a month with the holidays, but also high activity and several call-outs for the agency. Because of this increased activity, patrol hours and traffic enforcement decreased. No thefts, burglaries, or domestic incidents occurred during the month. Chief Tim Bryan presented the Flock Group Agreement to be accepted and approved for a camera to deter crime. The City Attorney has reviewed the contract and would like one additional paragraph added to allow for termination in the second year if budget approval is not forthcoming. Toyia Bulla moved to approve the contract with Flock Group with amended contract language seconded by Chris Chippeaux, passed 5-0.

B. Fire Department – Chris Chippeaux said they have 2 fire department personnel taking EMT classes. Chris Chippeaux mentioned that the tires on the brush truck are expired and that they are looking into get 3 bids on new tires.

C. Park and Rec – The park has a basketball goal, and it is hoped that installation will be completed in the next few days. Reba Lee is looking into redoing the music fence at the park. Reba Lee will work with public works to look into a light pole for the City Park. Reba Lee said they will discuss the possibility of a community garden at the Park & Rec committee meeting on Monday the 17<sup>th</sup>. Lee also mentioned that 32 new baseball helmets were purchased, as well as 15 new bats and new equipment bags.

D. Public Works – Dan Bliss and Darren Woodson said they spoke with Fire District 1 about the fire hydrants, and they recommend that they be painted silver with red cap and red top. Dan Bliss and Darren Woodson presented the design of the proposed Bentley Sign with quotes from Midwest Cutting LLC, and the sign's proposed location was discussed. Reba Lee will work with them on location.

Dan Bliss presented the quotes for a new chlorinator. Toyia Bulla suggested we wait until the next meeting to present for approval when they get the 3<sup>rd</sup> bid. Dan Bliss said they are low or out of meters and meter setters and cans. They need to install one of each at the addresses of 601 and 603 off Edwards and Oxford in Castle Estate. Toyia Bulla asked for Public Works to do a spreadsheet showing each item and quote.

Darren Woodson presented a quote from Nu-Line Co Inc. for 30” Stop signs and 30” vinyl for the stop signs and ice melt. James Roberts motion to approve the purchase of the stop signs and vinyl not to exceed \$520.00, seconded by Toyia Bulla, passed 5-0.

Dan Bliss said that they received the new increase for water rates of .09 cents per 1,000 gallons from the City of Wichita, but the rate increase from 2021 of \$.08 per 1000 gallons was never

input into the billing system. Tamara Roberts said she was not informed of increasing the rate when it was voted on, but she was told by Dan Bliss the other day about it and did go ahead and input it. Toyia Bulla said that the system would need to be adjusted the full .17 cents per 1,000 gallons to cover both increases in rates from the City of Wichita. James Roberts motion to approve the increase of .09 cents as of the next billing cycle, seconded by Toyia Bulla, passed 5-0.

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## **8. OLD BUSINESS**

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Dylan Hull's water bill – Toyia Bulla said that the City's water bill from the City of Wichita did not increase for the time period in which 86,000 gallons was showing as used from Dylan's property, therefore the meter reading must have been in error. Toyia Bulla said to adjust Mr. Hull's bill to the average usage of the past 3 months prior to the reading moving forward.

Toyia Bulla requested the updated spreadsheet from staff for outstanding items to the next meeting.

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## **9. NEW BUSINESS**

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A. Deborah Kroulik's Food Truck license fee: Toyia Bulla asked if there is an ordinance on this, Tamara Roberts will locate the ordinance and send it to each member of the governing body and the attorney.

James Roberts moved to approve to pro-rate Nevermind Food Truck's license fee to \$135.00 for the 2022 calendar year, seconded by Toyia Bulla, passed 5-0.

B. Toyia Bulla said the Land Bank is requesting that the City no longer extinguish the special property taxes of Land Bank owned lots, but put them on hold until the lots are sold and at that point then the specials will resume. Toyia Bulla moved that the council approve the suspending of the specials assessments in Castle Estates on lots owned by Land Bank, seconded by James Roberts, passed 5-0.

C. Toyia Bulla said the dishwasher at the Senior Center needs repair and was asking if the City of Bentley or Senior Center is responsible for the bill. Darren Woodson said since it is built-in, it is City's responsibility per agreement. Toyia Bulla said that it is scheduled to be fixed 01/14/2022 by Tim's Appliance Service. Toyia Bulla said she will tell them to send the bill to the City to pay and it should be paid from the general fund.

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## **10. EXECUTIVE SESSION**

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Executive Session

i. Personnel Matter of Non-personnel K.S.A. 75-4319(b)(1)

Toyia Bulla moved to go into executive session for personnel matters of non-elected personnel, K.S.A. 75-4319(b)(1) to include the governing body and city attorney, with regular meeting to resume at 9:00pm, seconded by James Roberts, passed 5-0. No binding action taken.

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## **11. ADJOURN**

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Toyia Bulla moved to adjourn the meeting at 9:05pm, seconded by Stan Ybarra, passed 5-0.

